

TOWN OF STRATFORD

FEES BYLAW

BYLAW NUMBER 39



A bylaw relating to Fees

BE IT ENACTED by the Council of the Town of Stratford as follows:

1. Title

1.1. This bylaw shall be known and cited as the “Fees Bylaw”.

2. Authority

2.1. The *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1., and the *Planning Act*, RSPEI 1988 c P-8.

3. Application

3.1. This bylaw enables the application of fees for licenses, permits, programs, facility rentals and other matters and applies to any person or organization upon whom a fee is imposed under this bylaw.

4. Definitions

4.1. “Act” means the Municipal Government Act.

4.2. “Chief Administrative Officer” or “CAO” means the administrative head of the Town of Stratford as appointed by Council.

4.3. “Council” means the Mayor and other members of the Council of the Town of Stratford.

4.4. “License” means a license or permit issued by the Town of Stratford to own or use something or to do a particular thing.

4.5. “Local improvement charge” means a fixed annual charge levied against real property for a specific period by the Town of Stratford by bylaw which contributes to capital costs of local improvements such as sewer and water upgrades, among other things.

4.6. “Ancillary Service charge” means a fixed annual charge levied against real property for a specific period by the Town of Stratford by bylaw for the repayment of funds advanced for a service or product that is ancillary to or compatible with a service provided to property.

5. Establishment of Fees

- 5.1. The Town of Stratford hereby establishes fees for licenses, permits, programs, facility rentals and other matters, in accordance with the Act, which are set out in Schedule "A" that is attached to, and forms part of, this bylaw.
- 5.2. The Town of Stratford may charge fees that are higher for persons or businesses that do not reside or maintain a place of business in the Town.
- 5.3. Council may add, delete, or revise fees in Schedule A at any time by resolution and the Schedule shall be revised accordingly.
- 5.4. The fees set out in Schedule A are subject to the Harmonized Sales Tax (H.S.T.) where applicable.
- 5.5. In addition to the fees and charges established in this bylaw, the Town of Stratford may also establish fees in other bylaws where those fees are specifically related to the matter addressed in that bylaw.
- 5.6. Council may also establish Interest charges in Schedule A for the late payment of fees pursuant to this or any other bylaw.

6. Collection of Fees

- 6.1. The Town of Stratford may take into revenue, any charges for the operation of a service or municipal utility under the control of Council and any other funds the Town may acquire pursuant to this bylaw or any other bylaw establishing fees.
- 6.2. The fees and charges set out in Schedule A shall come into force and effect on the date of passage of this bylaw, or the date that Schedule A is amended by resolution of council, unless otherwise specified, and the fees and charges in Schedule A shall supercede the fees and charges that are set out in another bylaw.
- 6.3. All fees charged in accordance with this bylaw are owing at the time of the service or supply being rendered or as otherwise outlined in Schedule A.
- 6.4. The fees listed in Schedule A are in addition to any costs incurred by the Town of Stratford, which costs may be payable in addition to the fees set out in this bylaw.
- 6.5. Council hereby delegates authority to the Chief Administrative Officer to waive up to 50% of the interest penalty in arrears for Utility Bill accounts that the Chief Administrative Officer believes are not collectable, provided that the customer in arrears makes arrangements to pay the account balance in full.

7. Penalties

7.1. The Town of Stratford may refuse to issue or renew any license or authorization that the Town is authorized under this bylaw, or an Act, to issue or renew to a person who has failed to pay charges, fees, fines or penalties established in this or any other Bylaw, including any interest accruing to any of them.

8. Severability

8.1. If any provision in this bylaw is deemed to be invalid for any reason, then that provision shall be severed from this bylaw and all remaining provisions shall remain valid and in force.

9. Effective Date

9.1. This Bylaw is effective on the date of approval and adoption below.

First Reading:

This Bylaw was read and formally approved by a majority of Council members present at the Council meeting held on the 9th day of May 2018.

Second Reading:

This Bylaw was read and formally approved by a majority of Council members present at the Council meeting held on the 14th day of June 2018.

Approval and Adoption by Council:

This bylaw was formally adopted by a majority of Council members present at the Council meeting held on the 14th day of June 2018.

This bylaw is hereby declared to be passed and proclaimed as a bylaw of the Town of Stratford on this 14 day of June 2018.

Witness the corporate seal of the Town.

Mayor

Chief Administrative Officer

This Bylaw was filed with the Minister of Communities, Land and Environment on this ____ day of _____ 2018.

Schedule A – Fees

This Schedule forms part of the Fees Bylaw.

Fee Type	Fee Amount	Minimum Charge
Bylaw 21 –Utility Customer Service Regulation Bylaw		
26 - n.s.f. cheque charge	\$20.00	
29 - lateral inspection during normal working hours	\$25.00	
29 - lateral inspection after normal working	\$100.00	
46a - water disconnection/reconnection during normal working hours	\$50.00	
46a - water disconnection/reconnection after normal working hours	\$100.00	
46a - sewer disconnection/reconnection during normal working hours	\$100.00	
46a - sewer disconnection/reconnection after normal working hours	\$150.00	
46b - water turn on or turn off during normal working hours	\$25.00	
46b - water turn on or turn off after normal working hours	\$50.00	
54d - penalty for failing to allow the installation of a water meter per quarter	\$50.00	
60c - meter inspection deposit	\$50.00	
70 - domestic water supply non-recurring capital contribution for residential customers:		
• per single family dwelling unit	\$600.00	
• per duplex or townhouse dwelling unit	\$480.00	
• per apartment dwelling unit	\$420.00	
70 - domestic water supply non-recurring capital contribution for non-residential customers, per acre	\$1,400.00	
70.1 - sewer treatment non-recurring capital contribution for residential customers:		
• per single family dwelling unit	\$900.00	
• per duplex or townhouse dwelling unit	\$720.00	
• per apartment dwelling unit	\$630.00	
70.1 sewer treatment non-recurring capital contribution for non-residential customers, per acre	\$2,100.00	

Fee Type	Fee Amount	Minimum Charge
Property Transfer Fee per transaction - seller	\$50.00	
Bylaw 26 - Animal Control Bylaw Fees 7.a - dog license - spayed or neutered 7.a - dog license - not spayed or neutered 7.d - dog license - disabled person assistance 8.g - impound fee 9.b - dangerous dog license fee 10.a - kennel license fee	\$15.00 \$25.00 \$0.00 \$50.00 \$100.00 \$30.00	
Bylaw 29 - Zoning and Subdivision Control Bylaw 4.3(1) – Development Permit Fees <ul style="list-style-type: none"> • Deposit – a non-refundable deposit is required at the time a development permit application is made, unless the fee is paid in full • Residential - New Construction/Additions/Renovation • Accessory Buildings / Structures/Pools < 200 ft² • Accessory Buildings / Structures/Pools ≥ 200 ft² • Decks and Fences • Agricultural - New Construction/Additions/Renovations • Commercial/Industrial/Institutional - New Construction/Additions/Renovation • Small Wind Energy Systems <ul style="list-style-type: none"> Micro 0 - 5 KW Small 5 - 30 KW Medium 30 - 100 KW • Subdivision of five lots or less • Subdivision of six lots or more • Severance or Consolidation (includes registration) • Subdivision of Attached Buildings (includes registration) • Signage • Change of Use • Moving or Demolition • Development/Subdivision/In-law/Cottage/Home 	\$100.00 \$ 0.25/ft ² \$ 0.25/ft ² \$ 0.25/ft ² \$50.00 \$5.00 per \$1000 of construction cost \$7.00 per \$1000 of construction cost \$50 \$200 \$300 \$250 \$250 plus \$40.00 per lot \$150.00 \$300.00 \$ 3.00/ft ² \$50.00 \$50.00 \$300.00	\$100.00 \$25.00 \$100 \$100 \$50.00

Fee Type	Fee Amount	Minimum Charge
Occupation/Bed & Breakfast Agreements (Includes registration) <ul style="list-style-type: none"> • Temporary Buildings/Structures/Signage • Conditional Use • Special Permit Use • Variance - Minor (not exceeding 10%) • Variance – Major (greater than 10%) • Legal Zoning Inquiries • Development Permit Renewal 4.3(1) – Official Plan and Bylaw Amendments <ul style="list-style-type: none"> • Official Plan Amendment • Zoning amendment 	\$100.00 \$200.00 \$300.00 \$200.00 \$300.00 \$100.00 \$50.00 \$300.00 \$300.00	
Bylaw 35 – Cosmetic Pesticide Bylaw 6.2 – application fee	\$50	
Policy 2018-RC-01 – Parks, Playing Fields and Facilities Use Policy <i>Affiliated Organizations</i> <ul style="list-style-type: none"> • Town Centre Kitchen • Battery Point Room • Southport Room • Keppoch-Kinlock Room • MacNeill Centre • Gertrude Cotton Building • Cotton Centre Kitchen • Full Gymnasium • Half Gymnasium • Stage 	no charge no charge no charge no charge no charge no charge no charge \$40.00 per hour, \$240.00 per day \$25.00 per hour, \$150.00 per day \$20.00 per hour, \$120.00 per day	

Fee Type	Fee Amount	Minimum Charge
<p><i>Non-Affiliated Organizations</i></p> <ul style="list-style-type: none"> • Town Centre Kitchen • Battery Point Room • Southport Room • Keppoch-Kinlock Room • MacNeill Centre • Gertrude Cotton Building • Cotton Centre Kitchen • Full Gymnasium • Half Gymnasium • Stage <p><i>Sport Fields</i></p> <ul style="list-style-type: none"> • Stratford Minor Soccer Association • Stratford Minor Ball Association • Other groups 	<p>\$30.00 per hour, \$180.00 per day</p> <p>\$30.00 per hour, \$180.00 per day</p> <p>\$40.00 per hour, \$240.00 per day</p> <p>\$15.00 per hour, \$90.00 per day</p> <p>\$25.00 per hour, \$150.00 per day</p> <p>\$25.00 per hour, \$150.00 per day</p> <p>\$25.00 per hour, \$150.00 per day</p> <p>\$70.00 per hour, \$420.00 per day</p> <p>\$40.00 per hour, \$240.00 per day</p> <p>\$30.00 per hour, \$180.00 per day</p> <p>\$5.00 per player per year</p> <p>\$10.00 per player per year</p> <p>\$35.00 per hour, \$210.00 per day</p>	
<p>Recreation and Cultural Programs</p> <p><i>Preschool Programs</i></p> <ul style="list-style-type: none"> • Playschool - Fall/Winter/Spring 	<p>\$12.00 per day or \$24.00 per week</p>	

Fee Type	Fee Amount	Minimum Charge
<ul style="list-style-type: none"> • Intro to sports - Summer • Under 4 soccer - Summer • T-ball - Summer <p><i>Youth Programs</i></p> <ul style="list-style-type: none"> • Skills and Drills - Fall/Winter • Summer Camp - Summer <ul style="list-style-type: none"> • Youth courses - Year round • After school arts & crafts - Fall/Winter/Spring <p><i>Adult Programs</i></p> <ul style="list-style-type: none"> • Sporting Programs - Fall/Winter/Spring <ul style="list-style-type: none"> • Fitness Programs - Fall/Winter/Spring • Art Club - Fall/Winter/Spring <ul style="list-style-type: none"> • Art Programs - Fall/Winter/Spring 	<p>\$60.00 per session \$60.00 per session \$60.00 per session</p> <p>\$30.00 per session \$135.00 per week, \$990.00 per summer set by instructor set by instructor</p> <p>\$20.00 per session if once per week \$30.00 per session if twice per week \$40.00 per session if three times per week \$10.00 per class</p> <p>\$20.00 per session if once per week \$30.00 per session if twice per week \$40.00 per session if three times per week set by instructor</p>	