

# SUBMISSIONS FOR NEW SEMI-DETACHED DWELLING

## Forms

- Application for Development – **Front and Back**
- Letter of Authorization – Required if applying on behalf of the registered property owner
- Application for an Entrance Way/Highway Access (driveway) – **Front and Back**
- Stratford Utility Corporation Application (Water and Sewer)
- Deck Pamphlet – fill out middle table for any decks on your house

## Other items for submission: (electronic submissions to [sdewitt@townofstratford.ca](mailto:sdewitt@townofstratford.ca))

- Site/grading plan from a certified surveyor – **submit hard copy and electronic if available**
- Full set of building plans including elevations, floor plans, cross sections, & fire wall detail
  - **Preliminary plans will not be accepted – submit hard copy and electronic if available, to scale for 11x17**
- Truss package including layout and individual engineer-stamped truss design
  - **preliminary plans will not be accepted – send electronically**
- If you have any steel beams, tall walls, etc., please submit the engineer stamped design
- New Home Construction Energy Assessment Report if required (Foxwoods & Forest Trails only)

## Fees due upon approval:

- Entrance Way Fee - \$1500 – **Check Only** - payable to “The Minister of Finance”
- “Town of Stratford” Building Permit Fee - \$3.00 per \$1000.00 of estimated construction value – payable by Visa, MC, Debit, Check, Cash
- “Stratford Utility Corporation” - \$100 per water hookup, \$50 per Sewer hookup - payable by Visa, MC, Debit, Check, Cash