

Deck Permit Application Checklist

- Completed Development Permit Application (front & back)
- Letter of Authorization (permission to act on behalf of the registered property owner)
- Site Plan – please show the following:
 - All Property Lines
 - All existing structures (House, shed, fence, etc.)
 - Setbacks (Distance, in feet, from all property lines to proposed deck)
 - Any known easements related to your property
- Completed Deck Pamphlet
- If using Helical Piles for deck footings, the engineer-stamped design will be required
- Permit Fee - \$100.00