



THE TOWN OF STRATFORD RESOLUTION

FT009-2021 MGA Section 156 (5) Authority to CAO

Motion Carried	<u> v </u>	Council Chambers
Motion Lost	<u> </u>	Town Hall
Motion Withdrawn	<u> </u>	
		June 9, 2021

Committee	<u>Finance & Technology Committee</u>
Moved by Councillor	<u>Gail MacDonald</u>
Seconded by Councillor	<u>Derek Smith</u>

WHEREAS the Municipal Government Act (MGA) requires the Mayor and the CAO to sign all contracts and agreements; and:

WHEREAS based on MGA Act Section 156-5 council may by resolution authorize the chief administrative officer alone to sign contracts and agreements if

- (a) the value of the contract or agreement does not exceed \$25,000; and
- (b) the chief administrative officer (CAO) tables a written summary of the nature and value of the contract or agreement at the next meeting of council; and

WHEREAS there are many agreements for small matters that in theory are to be signed by the Mayor and CAO that from an operational standpoint it would be more efficient for the CAO to be able to sign these contracts and agreements that are under \$25,000 and keep a list to present to council each month; and

WHEREAS the CAO and staff are familiar with the agreements and have the background in managing these files on behalf of the municipality, the CAO should be given the authority to sign on contracts and agreements not exceeding \$25,000 as part of the day to day running of the organization.

BE IT RESOLVED that the CAO be given authorization, as per section 156(5) of the MGA, to sign alone contracts and agreements not exceeding \$25,000, subject the requirement will submit a written summary of the nature and value of contract at the next meeting of the council.

This resolution bears the recommendation of the Finance and Technology Committee as discussed at a meeting held on May 18, 2021