

TOWN OF STRATFORD

COUNCIL PROCEDURAL BYLAW AMENDMENT

BYLAW NUMBER 47-A

A Bylaw to amend the Council Procedural Bylaw, Bylaw #47, to enable electronic meetings during emergencies and bylaw consolidation.

This Bylaw is made under the authority of the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1.

BE IT ENACTED by the Council of the Town of Stratford that the Council Procedural Bylaw, Bylaw #47, be amended as follows:

1. That clause 6.4 (d) be amended by adding the words “by the CAO” at the beginning of the clause.
2. That sub-section 6.2 be amended by changing deleting the first instance of the word “Meeting” and replacing it with the word “Meetings”.
3. That clause 9.2 (c) be deleted and replaced with the following new clause 9.2 (c):
 - (c) personal information about an identifiable individual, including a municipal employee or an employee of a controlled corporation.
4. That clause 9.3 (e) be amended by adding the word “opening” at the beginning of the clause.
5. That Section 10 be amended by adding the following new sub-sections 10.5, 10.6 and 10.7:
 - 10.5 A Council committee meeting may be conducted by electronic means, including but not limited to a teleconference, a video conference or a live publicly-streamed broadcast, if the electronic means by which the meeting is conducted enables, at a minimum:
 - (a) the Council committee members participating in the meeting to hear and speak to each other;
 - (b) where the meeting is open to the public, the public can see and hear the meeting’s participants at the electronic place specified in the notice and a municipal employee is in attendance at that place.
 - 10.6 During a provincial state of emergency pursuant to the Emergency Measures Act or the Public Health Act, or during a state of local emergency pursuant to the Emergency Measures Bylaw, the Council or a Council committee may hold a meeting by electronic means if the electronic means by which the meeting is conducted enables, at a minimum:

- (a) the Council or Council committee members participating in the meeting to hear and speak to each other;
- (b) where the meeting is open to the public, the public can see and hear the meeting's participants; and
- (c) any members of the public who would be entitled to make submissions at the meeting if the meeting were being held in person are able, before and during the meeting, to make submissions by email or any other method that the Council or committee considers appropriate.

10.7 The CAO shall ensure that at least 24 hours' notice of an electronic meeting is given to all Council members or Council committee members, and to the public of an electronic meeting, in accordance with the method specified in clause 27.2, advising:

- (a) that the meeting will be conducted by electronic means; and
- (b) where the meeting is open to the public, the method by which members of the public can see and hear the meeting.

6. That sub-section 28.8 be amended by deleting the words "Section 28" and replacing them with the words "Section 29".

7. That section 31 be amended by adding the following new sub-section 31.12:

31.12 The Chief Administrative Officer is hereby authorized to consolidate one or more of the bylaws of the municipality by

- (a) incorporating all amendments into the bylaw; and
- (b) omitting any provision of the bylaw that has been repealed, has expired or is otherwise spent.

The 1st reading of this bylaw was approved by Council at a meeting held on _____, 2021.

The 2nd reading of this bylaw was approved by Council at a meeting held on _____, 2021.

This bylaw was formally adopted by Council at a meeting held on _____, 2021.

This bylaw is hereby declared to be passed and proclaimed as a bylaw of the Town of Stratford on this ____ day of _____, 2021.

Steve Ogden
Mayor

Robert G. Hughes
Chief Administrative Officer

This Bylaw was filed with the Minister on the ____ day of _____.