

Letter of Authorization

I, _____, am the registered property owner of the property
Property Owner's Name
located at _____.
Address

I do hereby grant permission for _____ to act as my agent in connection with
Agent's Name
my application to the Town of Stratford for a Building Permit/Development Permit for the property
located at _____.
Address

I confirm that my agent is authorized to answer any and all questions on my behalf and to sign any and all documents for me; however, I accept full responsibility to ensure that the project meets all the applicable bylaws of the Town of Stratford, the National Building Code, and any other provincial or federal laws and regulations.

In the event the above-named agent ceases to be my agent, I shall notify the Building Inspector as soon as practical, but no later than 3 business days from the date the above-named agent ceases to be my agent. If I am appointing a new agent, the notice to the Building Inspector shall also include a new Letter of Authorization identifying the new agent.

Property Owner's Signature

Date

Agent's Contact Information:

Tel.: _____ Bus. Tel.: _____ Mobile: _____
Fax: _____ Email: _____